

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Minutes
November 4, 2019
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, November 4, 2019 at the Londonderry Township Municipal Building, 783 S. Geysers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

Present: Anna Dale, Board Chair
Mel Hershey, Member
Ron Kopp, Member
Mike Geyer, Member
Bart Shellenhamer, Member
Steve Letavic, Township Manager
Andrew Kenworthy, Engineer
Jim Diamond, Solicitor
Jeff Burkhart, Zoning Officer
Andy Brandt, Public Works Director
Monique Dykman, MS4
Kathy Murtorff, Admin. Asst.

Absent: Sam Risteff

Attendees: Joe Sheehan
Herbert Martin
Len Dobson
Les Gilbert
Steve Wisniewski
Steve Winters
Laura Hayes
Gary Carlson
Tim Mellott
Georgia Goodman

Call to Order

Salute to Flag

Citizens Input: None

Approval of Minutes – October 7, 2019

Moved by Shellenhamer, seconded by Hershey, the minutes of October 7, 2019 be approved. Motion carried.

Manager's Report – Mr. Steve Letavic reported:

- a. **Approval to Hang the 2020 Budget**
Mr. Letavic asked to Board to consider hanging the budget for all funds as presented. Motion made by Mr. Geyer to hang the budget for all funds as presented, seconded by Mr. Shellenhamer. Motion carried. The 2020 budget does not include a tax increase.

- b. **Resolution 2019-16**
Commonwealth Financing Authority H2O Grant designating Mr. Letavic as the official to execute all documents and agreements. This Grant is in conjunction with Londonderry Estates and the PennVest application to pay for the sewer line extension. Motion made by Mr. Shellenhamer to approve the designation of Mr. Letavic as the official to execute all documents and agreements association with the CFA H2O Grant, seconded by Mr. Kopp. Motion carried.

- c. **National Fish & Wildlife Foundation Grant**
Grant application put together by Mr. Matt Royer, Director, Penn State Agriculture and Environmental Center using matching funds from work done previously on the Conewago Creek with the Growing Greener Grant, MEII Grant, and a DEP Grant. Grant was approved. \$300,000.00 estimated to come back to Londonderry Township and the Conewago Creek Watershed. Regional partnership will involve Chiques Creek , Conoy Creek and the Conewago Creek in Lancaster and Dauphin. Grant funds will help farmers meet technical requirements and put their best management practices in place at their farms. There will be direct impacts with 75 acres of riparian buffers, 1360 acres with improved soil health practices and 7500 feet of stream restoration through a team effort with Londonderry Township, Conservation District, Penn State and engaging the farmers as well.

- d. **FirstEnergy's Power Systems Institute**
Reading Area Community College offering a 2 year Associate of Applied Science degree in Electric Utility. Tuition, books and lab fees paid by FirstEnergy for qualified students.

Treasurer's Report – Mr. Letavic

Board Chair Dale requested approval to pay the following expenditures for the month of August:

General Fund	\$ 252,347.65
Golf Course	\$ 109,446.94
Liquid Fuels	\$ 17,674.22
Escrow	\$ -0-
LVFC	\$ -0-
Debt Service	\$ 69,791.39
Total	\$ 449,260.20

Moved by Shellenhamer, seconded by Geyer payment of the bills for October 2019 be approved as presented. Motion carried.

Zoning and Codes – Mr. Jeff Burkhart reported

- a. **Updates** – 2 Permits issued for holding tanks. Looking for ownership of a property on Miller Road since previous owners have passed. Property in disarray. Citations could be sent once appropriate ownership has been established. Possibly bank owned.

Phase IV Creekside Meadows - Mr. Tim Mellott

Presented the Board with a slide showing the planned extension of London Ave which will be located in Londonderry Township. He described the construction that will take place for the new road. Following discussion and having answered questions to the Board's satisfaction, a motion was made Hershey to approve Phase IV of Creekside Meadows, seconded by Shellenhamer. Motion Carried. Following the motion, Mr. Shellenhamer commented, as Fire Company Chief, he would like to see a stone road put in so a fire truck could easily get back to the pond area in the event of a fire emergency. Mr. Mellott said that would be an amenity to the community and he would present this suggestion to the McNaughton Developers.

MS4 Environmental Department - Ms. Monique Dykman reported:

- a. On the progress of the MS4 Department including 1 completed workshop, 2 upcoming tree plantings on Swatara Creek Road, HRG and Land Studies have begun wetland delineation and survey for the Conewago Creek project, attended seminars on Water Quality Monitoring and a new Water Resource by Stroud.

Public Works Department – Mr. Andy Brandt reported:

- a. On the work done in the month of September and discussed the work to take place in October.

Golf Course Report – No Report

Engineer's Report – Mr. Andrew Kenworthy reported:

- a. **Updates** – Local share gaming grant – projects will be presented November 6. Lauffer Bridge Road still on track for bidding and construction next year. Met with water company relative to the sewer installation at Londonderry Estates. Program available from water company where a dollar amount would be contributed per house to help reduce the cost of the installation of water lines. Water Company working up that number. Once received, will compile the information meet with the residents of Londonderry Estates.
- b. **Phase I Sunset Park Path** - Bids were received for Phase I of the Sunset Park Path. Awarded to T. R Stoner, General Contractor. Motion made to approve the contract of T.R. Stoner for Phase I of the Sunset Park Path by Shellenhamer,

seconded by Hershey. Motion carried. Second motion made by Shellenhamer, seconded by Hershey to Change Order #1 reducing the original cost from \$89,574.00 to \$55,000. Motion carried.

Solicitor's Report – Mr. Jim Diamond reported:

- a. **Amendment to Compliance Agreement with York Haven Power Company,**
Amendment requested to extend completion date for removal of structures on Properties owned by York Haven Power Company. Motion made by Hershey, seconded by Shellenhamer to extend the completion date to July 31, 2020. Motion carried

EMA Report – Mr. Les Gilbert reported:

- a. The Annual Mitigation meeting will be held November 26, 2019.

New Business –

Precinct #1 voting location change to Living Hope Church.
Work Session scheduled for November 19, 2019 – Public Hearing.

Old Business – Herbert Martin of Walnut Lane expressed concerns from continuing and worsening SWM issues in the area of Ridge Road and Walnut Lane.

Executive Session- Yes

Board recessed at 8:15 for an executive session to discuss personnel matters in regard to the Township Manager's Contract renewal and employee salary increases. The Board reconvened at 8:35. Motion made by Geyer, seconded by Kopp, 4 in favor, 1 nay. Motion carried to approve the Manager's contract. Motion made by Shellenhamer, seconded by Geyer. Motion carried to approve employee salary increases.

Adjournment -

Moved by Shellenhamer seconded by Geyer, the meeting adjourned at 8:38.

Secretary 